

# POLLINATOR HABITAT MANAGEMENT LOG



Keeping track of management techniques helps assess effectiveness of timing and method, allowing for improved implementation in future years.

**STEP 1**—Photocopy or print copies of this form in advance ([www.xerces.org/habitat-assessment-guides](http://www.xerces.org/habitat-assessment-guides))

**STEP 2**—Site Name: \_\_\_\_\_

## STEP 3—Management Practices Record

Record all management techniques used. Be sure to include the timing of when the action was taken so if it is not effective, management can be adjusted in the future. In addition, record what the intended goal for the management (for example, “to reduce or eradicate Harding grass from the meadow”).

**NOTE:** Before implementing techniques the following year, be sure to evaluate whether the technique utilized met the intended goal. If not, adapt the existing technique (e.g., different timing and/or frequency) or trial a new one.

BEFORE IMPLEMENTATION				AFTER IMPLEMENTATION				
#	MANAGEMENT TECHNIQUES LOG			EFFICACY ASSESSMENT				
1.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
2.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
3.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
4.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			

### STEP 3—Management Practices Record *continued*

Continue to record all management techniques used, including: 1), timing of when the action was taken (so if it is not effective, management can be adjusted in the future); 2), the intended goal for the management (for example, “to reduce or eradicate Harding grass from the meadow”); AND 3), **before implementing techniques the following year, be sure to evaluate whether the technique utilized met the intended goal**—if not, adapt the existing technique (e.g., different timing and/or frequency) or trial a new one. If you run out of space, print *Supplemental* Management Practices Record sheets online at: [www.xerces.org/habitat-assessment-guides](http://www.xerces.org/habitat-assessment-guides).

BEFORE IMPLEMENTATION				AFTER IMPLEMENTATION				
#	MANAGEMENT TECHNIQUES LOG			EFFICACY ASSESSMENT				
5.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
6.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
7.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
8.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			
9.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:				SUGGESTED CHANGES/ NEXT STEPS:			

# Supplemental POLLINATOR HABITAT MANAGEMENT LOG

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**STEP 1**—Photocopy or print copies of this form in advance ([www.xerces.org/habitat-assessment-guides](http://www.xerces.org/habitat-assessment-guides))

**STEP 2**—Continue Management Log

Attach this and all additional *Supplemental* Management Practices Log sheets to the original Pollinator Habitat Management Log.

**STEP 3**—Management Practices Record

Continue to record all management techniques used, including: 1), timing of when the action was taken (so if it is not effective, management can be adjusted in the future); 2), the intended goal for the management (for example, “to reduce or eradicate Harding grass from the meadow”); AND 3), **before implementing techniques the following year, be sure to evaluate whether the technique utilized met the intended goal**—if not, adapt the existing technique (e.g., different timing and/or frequency) or trial a new one. If you run out of space, print additional *Supplemental* Management Practices Record sheets online at: [www.xerces.org/habitat-assessment-guides](http://www.xerces.org/habitat-assessment-guides).

BEFORE IMPLEMENTATION				AFTER IMPLEMENTATION				
#	MANAGEMENT TECHNIQUES LOG			EFFICACY ASSESSMENT				
→	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:					SUGGESTED CHANGES/ NEXT STEPS:		
→	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:					SUGGESTED CHANGES/ NEXT STEPS:		
→	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:					SUGGESTED CHANGES/ NEXT STEPS:		
→	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES			
	INTENDED GOAL:					SUGGESTED CHANGES/ NEXT STEPS:		

Example

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**STEP 2**—Site Name: Oregon Meadow

## STEP 3—Management Practices Record

Record all management techniques used. Be sure to include the timing of when the action was taken so if it is not effective, management can be adjusted in the future. In addition, record what the intended goal for the management (for example, “to reduce or eradicate Harding grass from the meadow”).

**NOTE:** Before implementing techniques the following year, be sure to evaluate whether the technique utilized met the intended goal. If not, adapt the existing technique (e.g., different timing and/or frequency) or trial a new one.

BEFORE IMPLEMENTATION				AFTER IMPLEMENTATION				
#	MANAGEMENT TECHNIQUES LOG			EFFICACY ASSESSMENT				
1.	YEAR:	2015	MONTH(S):	Jun + Nov	EVALUATION DATE(S):	02/15/16	TECHNIQUE SUCCESSFUL?	Y / (N)
	TECHNIQUE USED:	Sprayed grass-selective herbicide			NOTES:	Abundance of non-native grasses increased		
	INTENDED GOAL:	Decrease non-native grass cover, specifically harding grass + wild oat			SUGGESTED CHANGES/NEXT STEPS:	Spot-spray more frequently, starting in early spring to target during active growth		
2.	YEAR:	2016	MONTH(S):	Mar, Jun, Aug + Nov	EVALUATION DATE(S):	11/25/16	TECHNIQUE SUCCESSFUL?	(Y) / N
	TECHNIQUE USED:	Repeatedly spot-spray grass-selective herbicide, starting in early spring			NOTES:	Reduced non-native cover so both target species were Rare		
	INTENDED GOAL:	Decrease non-native grass cover, specifically harding grass + wild oat			SUGGESTED CHANGES/NEXT STEPS:	None		
3.	YEAR:	2016	MONTH(S):	Oct + Nov	EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:	Interseeded site in fall with globe gilia + bigleaf lupine			NOTES:			
	INTENDED GOAL:	Increase abundance of declining spring/early summer wildflower species			SUGGESTED CHANGES/NEXT STEPS:			
4.	YEAR:		MONTH(S):		EVALUATION DATE(S):		TECHNIQUE SUCCESSFUL?	Y / N
	TECHNIQUE USED:				NOTES:			
	INTENDED GOAL:				SUGGESTED CHANGES/NEXT STEPS:			